



VENDOR INFORMATION SHEET

Name of Company: _____

DBA (if applicable): _____ Tax ID #: _____

Tax Exempt? (Y or N): _____ Trade/Type of Business: _____

Number of Years in Business: _____ License #: _____

Point of Contact: _____ Title: _____

Telephone: _____ Email: _____

Closeout Contact: _____ Title: _____

Telephone: _____ Email: _____

Vendor Address: _____

Signee: _____ Signee's Email: _____

Organization Type:

_____ Corporation _____ Individual/Sole Proprietor _____ Joint Venture
_____ LLC _____ Partnership/Limited Partnership _____ Non-Profit

Small Business Classification (Please check all that apply):

_____ DBE (Disadvantaged Business Enterprise) _____ MBE (Minority Business Enterprise)
_____ WBE (Woman Business Enterprise) _____ SBE (Small Business Enterprise)
_____ N/A (Not Applicable) Enterprise #: _____

Payment Information:

Accounting Contact: _____ Title: _____

Telephone: _____ Email: _____

Remit Address: _____

Accept AMEX? (Y or N): _____ Applicable Fee Charged? (Y or N): _____ Fee: _____

Bonding Information:

Bonding Capacity: \$ _____ Bonding Company: _____

Address: _____

Contact: _____ Title: _____

Telephone: _____ Email: _____